

## CALIFORNIA DEPARTMENT OF VETERANS AFFAIRS

*Honoring California's Veterans*

**Classification:** Supervising Registered Nurse (Salary: \$6885 - \$8651)  
**Tenure:** Limited Term to August 31, 2009  
**Time Base:** Full Time  
**Location:** Department of Veterans Affairs - Veteran Homes Division  
1227 O Street, Sacramento CA 95814

*The benefits of working for Veterans Affairs includes low-cost parking on site, easy light rail access, an on site exercise facility and knowing that you support the Agency's mission of "Promoting and delivering the benefits provided by the grateful State of California to its deserving veterans and their families".*

**Who Should Apply:**

**Current State employees** in this classification or those who are eligible on a certification list, transfers, or reinstatement may apply for this vacancy. **SROA PROVISIONS APPLY.**

**If you are not a current State employee** or otherwise eligible, you may qualify for a civil service examination based on the minimum qualifications for the classification. To view a current listing of examinations being offered by the California Department of Veterans Affairs, please visit our website at [www.cdva.ca.gov](http://www.cdva.ca.gov), or to view examinations offered by all State departments, please visit the State Personnel Board's website at <http://www.spb.ca.gov>.

**Duties and Responsibilities:**

- Under the general direction of the Assistant Deputy Secretary for Veterans Homes, the Supervising Registered Nurse is responsible for policy alignment for the Veterans Homes of California. The position will focus on nursing process and adherence to best practices. It will teach policy to nursing staff and assess actual policy compliance within the Homes.
- Read, interpret, and collaboratively write policy and procedure and provide direction and instruction to staff caring for Veterans Home residents.
- Supervise assistants and work in groups to develop Homes-wide consensus on policy and procedures.
- Review current literature and extract relevance to current practices at the Veterans Homes.
- Provide formal/informal education regarding policy and procedure changes.
- Utilize computer software in the development and maintenance of current policy and procedure. Assist with EHR refinement to improve policy compliance.

**Desirable Qualifications:**

- Knowledge of professional nursing principles and techniques; medical terminology; hospital routine and equipment; and medicines and narcotics.
- Ability to communicate verbally and in writing, in a clear and concise manner.
- Ability to work collaboratively with groups representing multiple facilities.
- Understanding of the multidisciplinary approach to resident care and the practices of allied health care providers.
- Understanding of current principles of nursing science and practice.

**How to Apply:** Candidates should submit a State Application (STD. 678) and résumé to:

Department of Veterans Affairs  
Human Resources Division  
1227 "O" Street, Room 404  
Sacramento, CA 95814

**Attn: Jacquie Ruiz: M-80#104G 08/09**

**Inquiries: (916) 653-2535**

**Voice: (916) 653-2535**

**TDD: (916) 653-1966**

**Note:** in Line #12 on the State Application, you must clearly indicate the basis of your eligibility; i.e., List, Transfer, SROA, Surplus, Re-employment, or Reinstatement. Failure to do so could result in being rejected from the interview process. Also in Line #12 include the reference: M-80#104G 08/09.

**Final Filing Date: January 9, 2009**

AN EQUAL OPPORTUNITY EMPLOYER - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS. PER MILITARY AND VETERANS CODE, SECTION 80, WHENEVER POSSIBLE, PREFERENCE SHALL BE GIVEN TO VETERANS FOR EMPLOYMENT IN THE DEPARTMENT OF VETERANS AFFAIRS. APPLICATIONS WILL BE SCREENED AND ONLY THE MOST QUALIFIED WILL BE INTERVIEWED.

RELEASED: 12.29.08